



HUNA HERITAGE FOUNDATION

Our Mission - Enrich Our Way of Life in perpetuity.

CONTRIBUTION POLICY

**Effective March 30, 2020 per
motion and approval by the Board of Trustees**

The Huna Heritage Foundation (HHF) Contributions Policy ensures that all HHF donations, sponsorships, volunteer activities and in-kind services are aligned with and in support of our mission. HHF will attempt to avoid long-term commitments, in order to be flexible and able to respond to changing needs of its shareholders. HHF acknowledges that numerous organizations and projects are worthy. Due to its limited budget, HHF will support as many projects as possible with primary emphasis to support projects that clearly impact a significant number of Huna Totem Corporation (HTC) shareholders and descendants. HHF reserves the right to make exceptions to this policy whenever it determines that such exceptions are in the best interest of HHF/HTC and its shareholders or descendants.

REQUEST PROCEDURE

Applications are reviewed on an on-going basis. Requests should be submitted at least two weeks prior to when the funds are needed to allow time to process the request prior to the timeline funds are needed by the applicant. Donation requests are based on HHF's annual budget, shareholder/descendant benefit as a result of the project or event, alignment with and demonstrating support of the HHF mission, and demonstrated need for the project or event. If you would like to request a donation from HHF please complete the attached application. Completed applications can be submitted by email, standard postal mail or delivered in person.

REVIEW PROCESS

Award determinations shall be made by the Board of Trustees in consultation with the Executive Director. If the applicant's request is approved, the funds will be transmitted by check to the requesting organization, rather than directly in the name of an individual.



HUNA HERITAGE FOUNDATION
Donation Request Application

Organization/Applicant Name

Amount Requested

Event Name & Dates

Event Location

Contact Name & Phone Number

Contact Email

Other donors/sponsors & amounts received or on hand for the event.

Organization Name and Address to mail a donation.

Please provide a brief description of the organization and what the donation will be used for.

Please describe how your program or event benefits Huna Totem shareholders/descendants.

How will Huna Heritage Foundation be recognized? (Letter, pictures, email, Facebook, etc.)

Submit requests by email to: amelia.wilson@hunaheritage.com,
Postal Mail: Huna Heritage Foundation P.O. Box 275, Hoonah, Alaska 99829 or
In person at the HHF Hoonah or Juneau office.
Please call with any questions (907) 789-8582